



Richard Medeiros
Superintendent of Schools

Ashley Lopes
Director of Finance & Operations

BUS TRANSPORTATION CHANGE REQUEST

Per FLRSD School Committee Policy *EEA* "The major purpose of the school system's transportation services is to aid students in getting to and from school in an efficient, safe, and economical manner."

- ❖ Students are transported to and from a bus stop close to their residence with a student assigned to one bus for the ride to school and one bus for the ride home.
- ❖ However, some change exceptions will be considered (i.e., safety reasons, in cases of emergencies, half year, year-long)
- ❖ To ensure the safety and security of all students, daily, weekly and intermittent requests for bus changes (i.e., changes in pick up and drop off) will not be considered.
- ❖ To request a bus change, a parent/guardian must complete this bus transportation form and submit to the school office. Upon receipt, the request will be considered and parents will be notified by the office of the Superintendent of Schools as to whether the request is approved.

School Year 2018-2019					
<input type="checkbox"/> Change of Bus Assignment		<input type="checkbox"/> Change of Bus Stop		<input type="checkbox"/> Change for Safety	
<input type="checkbox"/> Other					
Student's Name				Date	
School		Grade		Teacher	
Explanation of Change Requested:					
Parent or Guardian					
Address					
Home Phone		Work Phone		Other Phone	

FOR OFFICE USE ONLY

Receipt by School ___AES___FES___GRAIS___FLMS___ARHS Date: _____ Received by: _____

School Principal Signature: _____ Date: _____

Scanned & Emailed to K. Rezendes & Superintendents office Date: _____

Ken Rezendes, First Student. ___Approved___Unable to Accommodate This Request Additional Cost: _____ Date: _____

Safety Officer (If Request is for Safety Reason) _____ (*Safety Assessment Attached*) Date: _____

Approved We are unable to accommodate this request

Superintendent of Schools: _____ Date: _____

Parents Notified: _____ Change Effective Date: _____